



October is the month of Advisement, Registration and Deadlines! Now is the time to begin planning your desired spring 2018 course schedule. Begin with reviewing your Degree Works file to confirm that all transferred credits have been received, check-off what you've already taken, and map out what classes are remaining. I will be sending out a course scheduling tool that can be used to assist with planning future classes. Pre-advisement for registration includes mandatory attendance to a group advisement session for your class level. If you're on a Co-op/Internship assignment, advisement can be done via email to avoid an academic hold. Group advisement sessions are listed below, please plan accordingly and add a session to your schedule.

Shirley Manchester
Undergraduate Academic Advisor

Boeing Day at Georgia Tech



Monday, October 2, 10am - 3pm
Student Success Center
Presidents Suites C & D

Hiring managers will be on hand selecting qualified students for interview on campus October 3-5. Business attire is not required. Feel free to stop by in between classes.



Midterm progress reports are to alert you to problems with your academic performance. If you receive an email from your advisor regarding this report, respond accordingly.

[Progress Report FAQ.](#)

Need to Declare a Concentration?

All it takes is three clicks of a mouse.

[More here.](#)



Interested in Graduate School?

Georgia Tech

Graduate & Professional School Fair

Tuesday, October 17, 2017, 11:00AM to 1:00PM

Student Center Ballroom



Spring 2018 Registration and Advising

Group Advisement Sessions

Mandatory for hold to be removed

Freshman/Sophomores
11:00am-11:45am
Session 1, October 12
Session 2, October 17

Juniors/Seniors
11:00am-11:45am
Session 1, October 19
Session 2, October 24

Registration Timeline

Schedule online beginning Oct. 18th

Time tickets for Spring 18 Phase I
Registration will post for all eligible
students October 27, 6:00 pm ET

Phase I Registration for Spring 18
October 30 – December 15, 2017

**If you're on a Co-op/Internship
assignment, advisement can be done
via email to avoid an academic hold.**



GradesFirst is the GT advising appointment scheduling tool, and the preferred appointment tool for MSE. Log-in with your GT credentials, select MSE as the location and "advisor" as your appointment reason. Make sure you include the reasons you'd like to meet in the comment/note box.

Grade Mode Deadline

Last day to change grade mode from letter grade to pass/fail (and vice versa). No changes to audit mode permitted after the last day of registration. Completed forms, including advisor signature, will be accepted Monday, October 30.

Oct. **28**
DEADLINE

Grade Substitution Deadline

Last day to apply for grade substitutions.

Withdrawal Deadline

Last day to withdraw from a single course or from school with "W" grades for Fall Semester 2017 by 4:00 pm ET. Students must withdraw from all classes in order to receive a refund.

Interested in a Global Internship?

Check out these [opportunities](#).

What is CareerBuzz?

CareerBuzz is a GT recruitment and management system for current students, and alumni to access employment opportunities for Co-op, Internships and Permanent Placement. To view job postings you will need to create a Career Buzz account, visit [CareerBuzz](#).



Interested in a co-op or internships?

Here's the info.

[Internship Application Info](#)

[Co-op Application Info](#)

[Q&A](#)

[GT DOPP Pinterest](#)

Interested in Research?

Process to initiate UG Research in MSE

- Create/update resume
- Email your resume to [Renita Washington](#) stating your interest for research. She will distribute your resume to the MSE faculty listserv. If you have a specific faculty member you want to work with, you can email them directly
- UG research is not limited to MSE
- You will have to register research to receive credit or pay





Upcoming Career Workshops

Elevator Pitching & Interview Tips

October 5, 11:00

Student Success Center

President Suite C

Negotiating Salary/Evaluating the Offer

October 19, 11:00

Student Success Center

Press Room A

Networking & Job Search Ideas

October 12, 11:00

Student Success Center

President Suite C

Defining/Analyzing Benefits

November 2, 11:00

Student Success Center

President Suite C

If you are graduating this fall or spring you should attend the career workshops.

Upcoming Information Sessions

Gore & Associates, Inc., Edwards Lifesciences,
Midlabs, and more.



Support Corner

Resources available if you or a peer is in need of support outside of academics.

The GT Counseling Center

Located in the Flag Building, the GT Counseling Center welcomes walk-ins from 8am to 5pm.

After hours, contact the GT Police Department at 404.894.2500 and ask to speak with an on-call counselor.

The Office of the VP-Dean of Students offers a referral resource

If you have concerns about a fellow student or need assistance yourself.

The Georgia Crisis & Access Line

Staffed with professional social workers and counselors 24 hours a day, every day, to assist those with urgent and emergency needs. 1.800.715.4225

Academic Coaching

Counseling Services

Tutoring Services

Community Service Information

Library Resources



Don't forget to backup your data to external entities like the Cloud, portable hard drive, USB, etc.

Upcoming Events

Undergraduate Academic Advising Team:

Dr. Mary Lynn Reaff
Associate Chair,
Undergraduate Program
404.894.2496

Shirley Manchester
Academic Advisor II
Walk-ins and appointments
404.894.2850
Love Building, Room 296

Renita Washington
Academic Advising and Program Mgr.
Walk-ins and appointments
404.894.2852
Love Building, Room 294

Sarah Johnson
Enrollment Manager,
Undergraduate Program
404.894.2430
Love Building, Room 290



Facebook YouTube Website

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